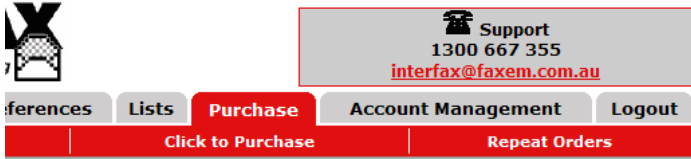



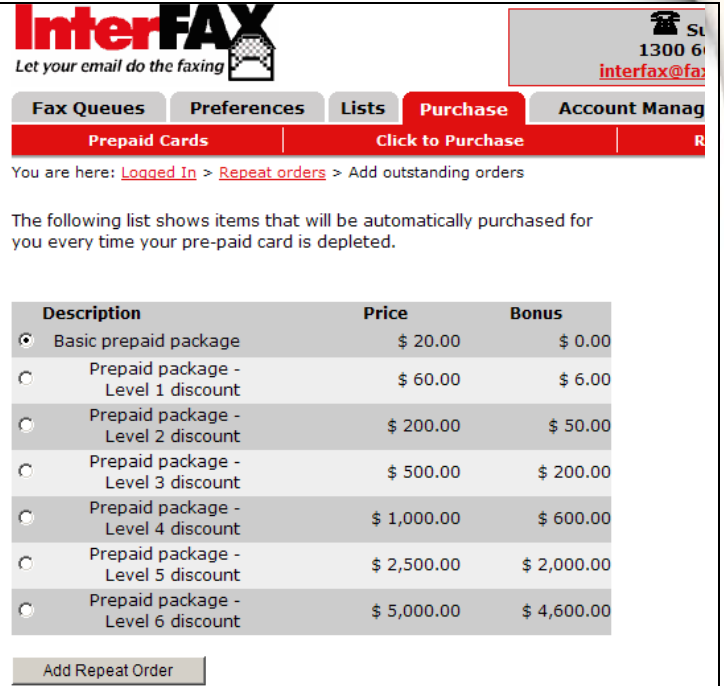
Setting up a Repeat Orders


<p>1. Please go to www.faxem.com.au and select the InterFAX Login option under the Login drop down menu – enter your username and password to access your InterFAX Account.</p>	<p>You are here: Login</p> <p>Username <input type="text"/></p> <p>Password <input type="password"/></p> <p>Login</p>
<p>2. Select Purchase and then Repeat Orders</p>	 <p>Support 1300 667 355 interfax@faxem.com.au</p> <p>Preferences Lists Purchase Account Management Logout</p> <p>Click to Purchase Repeat Orders</p> <p>For 'logged users' entry page. Please select an action from the menu bar above.</p>
<p>3. If there are no repeat orders set for your account, click the here button to add.</p>	 <p>InterFAX Let your email do the faxing</p> <p>Fax Queues Preferences Lists Purchase</p> <p>Prepaid Cards Click to Purchase</p> <p>You are here: Logged In > Outstanding Orders</p> <p>Repeat Orders</p> <p>No repeat orders set for this account.</p> <p>Click here to add a repeat order.</p>

Please contact our customer service team on 1300 667 355 if you have any additional enquiries or email interfax@faxem.com.au

4. Choose the amount you wish the system to automatically repeat every time your account runs low on credits.

5. Select **Add Repeat Order**.



InterFAX
 Let your email do the faxing 

Support 1300 667 355
interfax@faxem.com.au

Fax Queues Preferences Lists **Purchase** Account Management

Prepaid Cards Click to Purchase Repeat Orders

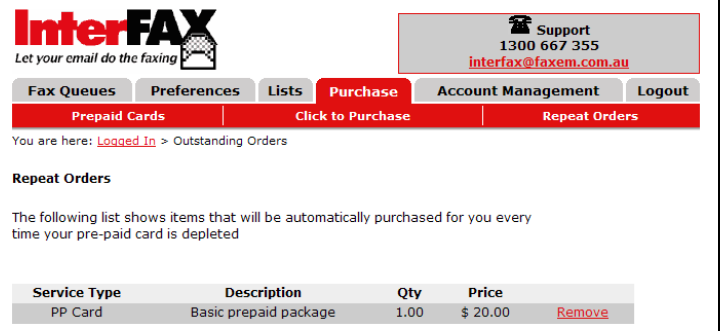
You are here: [Logged In](#) > [Repeat orders](#) > Add outstanding orders


The following list shows items that will be automatically purchased for you every time your pre-paid card is depleted.

Description	Price	Bonus
<input checked="" type="radio"/> Basic prepaid package	\$ 20.00	\$ 0.00
<input type="radio"/> Prepaid package - Level 1 discount	\$ 60.00	\$ 6.00
<input type="radio"/> Prepaid package - Level 2 discount	\$ 200.00	\$ 50.00
<input type="radio"/> Prepaid package - Level 3 discount	\$ 500.00	\$ 200.00
<input type="radio"/> Prepaid package - Level 4 discount	\$ 1,000.00	\$ 600.00
<input type="radio"/> Prepaid package - Level 5 discount	\$ 2,500.00	\$ 2,000.00
<input type="radio"/> Prepaid package - Level 6 discount	\$ 5,000.00	\$ 4,600.00

Add Repeat Order

6. This page will appear when your selection has been successful. You may choose to remove and increase or decrease the amounts at any time.



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Fax Queues Preferences Lists **Purchase** Account Management Logout

Prepaid Cards Click to Purchase Repeat Orders

You are here: [Logged In](#) > Outstanding Orders

Repeat Orders

The following list shows items that will be automatically purchased for you every time your pre-paid card is depleted

Service Type	Description	Qty	Price	
PP Card	Basic prepaid package	1.00	\$ 20.00	Remove

7. For every new repeat order purchase, the system will automatically generate a tax invoice and send to your email, thus advising you of the purchase.

Please contact our customer service team on 1300 667 355 if you have any additional enquiries or email interfax@faxem.com.au