

Adding Multiple Senders to your InterFAX Account

<p>1. Please go to www.faxem.com.au and select the InterFAX Login option under the Login drop down menu – enter your username and password to access your InterFAX Account.</p>	<p>You are here: Login</p> <p>Username <input type="text"/></p> <p>Password <input type="password"/></p> <p>Login</p>						
<p>2. Go to the Preferences tab and select Outgoing. Under the first option 'Sending Permissions' you can view existing users and add new users under the Add Sender: option.</p> <p>Enter the email address/s you wish to <u>enable to send faxes</u>. Click on Add.</p>	<p>Fax Queues Preferences Lists Purchase A</p> <p>All General Outgoing Office 2003/2007 Activat</p> <p>You are here: Logged In > Preferences > Send</p> <p>User ID: faxem</p> <p>Sending Permissions</p> <table border="1"> <thead> <tr> <th>User</th> <th>Domain</th> <th></th> </tr> </thead> <tbody> <tr> <td>interfax</td> <td>faxem.com.au</td> <td><input type="button" value="Remove"/></td> </tr> </tbody> </table> <p>Add Sender:</p> <p>User (* for all users) <input type="text" value="support"/> Domain <input type="text" value="faxem.com.au"/> <input type="button" value="Add"/></p>	User	Domain		interfax	faxem.com.au	<input type="button" value="Remove"/>
User	Domain						
interfax	faxem.com.au	<input type="button" value="Remove"/>					
<p>3. To add <u>all users</u> from one domain (i.e. all of your staff members); enter an asterisk * into the user field and enter the domain into the Domain field. Click on Add.</p>	<p>Sending Permissions</p> <table border="1"> <thead> <tr> <th>User</th> <th>Domain</th> <th></th> </tr> </thead> <tbody> <tr> <td>interfax</td> <td>faxem.com.au</td> <td><input type="button" value="Remove"/></td> </tr> </tbody> </table> <p>Add Sender:</p> <p>User (* for all users) <input type="text" value="*"/> Domain <input type="text" value="faxem.com.au"/> <input type="button" value="Add"/></p>	User	Domain		interfax	faxem.com.au	<input type="button" value="Remove"/>
User	Domain						
interfax	faxem.com.au	<input type="button" value="Remove"/>					

1 Please contact our customer service team on 1300 667 355 if you have any additional enquiries or email interfax@faxem.com.au